Communication within CSP Yukon

All forms of communication within the Canadian Ski Patrol must be respectful. Every patroller is allowed to disagree, and sometimes strong feelings may arise. However, it is important for the well being of everyone to maintain constructive forms of communication.

Website

The CSP Yukon website is available at https://www.yukonskipatrol.ca.

Calendar

TODO

Documentation / Wiki

If you are reading these lines, chances are you are already in the Documentation section of the webpage. If you are not, the full CSP Yukon documentation can be accessed at

https://wiki.yukonskipatrol.ca.

Email

At the moment, CSP Yukon still relies on emails as its primary mode of communication. Even if it is a fast way to transmit a message, there are many shortcomings. Following the Email etiquette below will ensure a smoother experience for everyone.

Email etiquette

Reply all? Is it necessary

No one wants to read emails from 20 people that have nothing to do with them. Ignoring the emails can be difficult, with many patrollers getting notifications of new messages on their smartphones or distracting pop-up messages on their computer screens. Refrain from hitting "reply all" unless you really think everyone on the list needs to receive the email.

Don't hijack other people's threads

It is best to create your own email thread instead of reviving an old one. Doing so will also ensure easy retrieval of relevant information not only for you but for every recipient.

Include a clear subject line

The subject line is very important. It is the first thing a patroller will see and how an email will be retrieved. A good rule of thumb is to write your entire email first and come back to the subject line to match the content of your email. Keep it as short and simple as possible while still being informative.

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